

Insights on planning free tax clinics in Indigenous communities

A way to help Indigenous community members access income from government benefits

Volunteers shared advice on setting up a **Community Volunteer Income Tax Program**



Start early (Sept)



Contact Canada Revenue Agency (CRA) for support



Ensure support from Chief and Council



Recruit volunteers



Coordinate volunteer training



Promote to your community what to bring



Remember it takes time to build trust and grow participation



Have a dedicated coordinator if possible



Ensure access to internet, computers, printers and phone line



Provide a private space for appointments – confidentiality is key

TIP 1 Recruit volunteers who can offer services in their language



TIP 3 Word of mouth and social media are highly effective ways to raise awareness



Set up a tax clinic that meets the needs of your community

TIP 2 CRA provides support via telephone, online videos and in-person training upon request



TIP 4 Help with filing previous years returns – some clinics will file up to 10 years

TIP 5 Customize your clinic



By appointment



Walk-ins/ Drop in



Pick-up (for seniors)

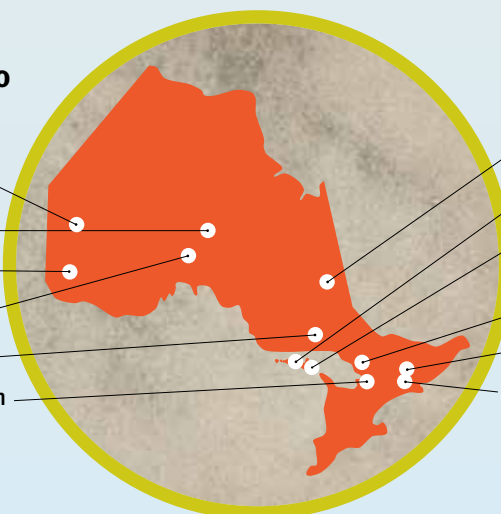


Evening hours

To set up a tax clinic in your community visit canada.ca/taxes-volunteer

Thank you to the roundtable participants and interviewees who shared their advice and insights:

Red Lake Indian Friendship Centre
Thunderbird Friendship Centre
Ne-Chee Friendship Centre
Red Rock Indian Band
Mattagami First Nation
Beausoleil First Nation



Ininev Friendship Centre
Whitefish River First Nation
Enaadmaagehjik, Wikwemikong Development Commission
Wasauksing Lands Inc.
AFOA Canada
Mohawks of The Bay of Quinte



An agency of the Government of Ontario
Un organisme du gouvernement de l'Ontario